

NEXCOM RETIREE HELP LINE 1-800-418-0273

Name (REQUIRED)

FULL SSN (REQUIRED)

BNY Mellon Acct Number(s) or Company Retired From

Day Phone:

Evening Phone:

ADDRESS CHANGE REQUEST

Street Address 1

Street Address 2

City, State and Zip

Check here if this is a permanent change. If this is a different state, please complete the state tax election area.

Check here if this is a temporary change. Please notify BNYMellon when you return to your permanent address.

Check here if you need your tax form sent to your new address.

Tax Year

Complete tax year box with year needing reprint.

FEDERAL/STATE TAX CHANGE REQUEST

Federal law requires you to make a withholding election regarding your pension benefit. You can elect to have no withholding. Your election (or automatic withholding) will remain in effect until you change it. If you elect not to have income tax withheld, you are responsible for payment of any income tax due. You may also be subject to tax penalties if your payments of estimated tax and/or withholding, if any, are not adequate. Complete your election indicating your state allocation where it applies.

FEDERAL TAX ELECTION

- Withhold married with ___ allowances.
- Withhold single with ___ allowances.
- Withhold at above rate plus an additional \$ _____ per month.
- Withhold at above rate plus an additional % _____ per month.
- Withhold ONLY a flat rate of \$ _____.
- Withhold ONLY a flat percentage of _____ %.
- No withholding.

STATE TAX ELECTION

- Withhold married with ___ allowances.
- Withhold single with ___ allowances.
- Withhold at above rate plus an additional \$ _____ per month.
- Withhold at above rate plus an additional % _____ per month.
- Withhold ONLY a flat rate of \$ _____.
- Withhold ONLY a flat percentage of _____ %.
- No withholding.

I understand that the changes to my address and/or tax elections may take two payment cycles to become effective upon receipt of this form.

Signature

(Signature REQUIRED for processing)

Date

**IF YOU ARE NOT NEXCOM PAYEE PLEASE CALL 1-800-418-0273

NEXCOM

3280 VIRGINIA BEACH BLVD.
VIRGINIA BEACH VA 23452



NONFPBN

Internal Use Only:

JAA